



#### **BOARD OF DIRECTORS**

**Richard Hassam (Chairman)**

**Geoff Edwards (Deputy Chairman & Secretary)**

**Frances Browne (Treasurer)**

**Peter Basedow**

**Carol Raye**

**Matt Collins (Managing Director)**

#### **MANAGEMENT TEAM**

**Matt Collins (Managing Director)**

**Frank Ghion (Operations Manager)**

**Joanne Mitchell (Corporate Services Manager)**

**Loku Priyantha (Staff Services Manager)**

**Julia Dempster (Client Services Manager)**

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## **OUR VISION**

To become the community based support service of choice for people with a disability.

## **OUR MISSION**

To provide a range of opportunities for people with disabilities, to improve their capacity to live in the community independently and with dignity.

## **OUR VALUES**

### **Inclusive**

We will foster and develop an inclusive organisation-one that recognises the value of all persons in our care, treating them with respect and dignity while encouraging their diversities and capacities.

### **Capacity**

We will work with residents to assist them strengthen their support and problem solving resources, so that they may obtain more control over their relationships, resources, learning, information and decision-making.

### **Quality**

We will continue to provide quality services that address identified needs and that are valued by our residents.

### **Advocacy**

We will act as an advocate with other agencies, government and the private sector to further our Vision and Mission.

### **Supportive Workplace**

We will provide a safe, supportive and family friendly work environment that promotes staff recruitment and retention, training and development, reward and recognition.

### **Strong Governance**

We will ensure an effective and efficient use of resources to build an innovative and sustainable organisation.

## **OUR CREDIT MODEL**

### **Communication**

Through the process of listening, observing, speaking, questioning, analysing and evaluating, we will create a shared understanding of how to best meet the rights, needs and desires of people within our organisation.

### **Respect**

We will show regard and consideration for people's feelings.

### **Empowerment**

We will encourage, support and enable individuals to control their own lives.

### **Dignity**

We will ensure that the innate right to respect and ethical treatment is upheld in our actions and communications.

### **Insight**

We will be aware of and develop an understanding of the motivation behind an individual's actions, thoughts and behaviour, so as to maximise the benefits of the supports we provide.

### **Trust**

We will ensure that our integrity, strength and ability in assisting others is not abused.

## OUR STRATEGIC DIRECTIONS

<b>Develop and Strengthen Our Organisation</b>	<p>By preparing annual service plans for the Board, management and service delivery, which:</p> <ul style="list-style-type: none"> <li>• Are consistent with our Service Excellence Program.</li> <li>• Provide direction for management and staff.</li> <li>• The Board of Management views as an acceptable 'vision' and 'mission'.</li> </ul>
<b>Develop and Strengthen Our Culture and Service Outcomes</b>	By ensuring our corporate and service values are an integral part of our induction, education and support practices.
<b>Develop and Strengthen the Value of our Staff</b>	By creating an organisational structure, policies, procedures and staff development opportunities that promote a supportive working environment.
<b>Develop and Strengthen Our Brand</b>	By first developing an effective brand and implementing a marketing plan to focus the organisation and develop community awareness, recognition and engagement.
<b>Develop and Strengthen Our Growth</b>	By exploring opportunities consistent with <b>disAbility Living Inc's</b> focus and thus increasing and diversifying models of service and revenue streams.

## Chairman's Report

In my first year as Chairperson of **disAbility Living Inc**, I am challenged by the small group of people, including our former Chair, Dr Max Birrell and current Director Frances Browne, who had the foresight, strength of character and tenacity not only to establish **disAbility Living Inc** (formerly CLD Inc), but to develop it over twenty five years into the service of excellence that it is today.

You are my heroes.

During this time the standard of service development, client focussed services, financial, human resource and property management has been set at a very high level. It will be the responsibility of the Board and Senior Management to ensure that this continues over the next twenty five years and beyond.

Max's personal legacy to all who have worked with him has been the transfer of his knowledge and the acquirement, to some extent, of his significant skills and abilities in the management of organisations and people, and his singular focus on the needs of our clients and ensuring they are met.

Both the organisation and I are indebted to Max for his generosity in these areas and he has our enduring thanks for his service to **disAbility Living Inc** and the community of South Australia in general.

We know that Max will have a continued interest in our wellbeing.

In the past year I have been fortunate to have the support of my fellow Board Directors in the strategic management and direction of the organisation; and the Managing Director, Matt Collins, and his Management Team in the day to day management of **disAbility Living Inc**.

During the year we welcomed a new Board member to our team, Carol Raye. Carol's experience at executive level with an emphasis on Marketing and Communications gained in a number of organisations, has provided enormous value to our Board. The contribution Carol has already afforded has been felt in the deliberations and decisions of the Board since her appointment. Welcome Carol.

During the year, we also welcomed a new senior manager, Joanne Mitchell, who was appointed to the position of Corporate Services Manager. Joanne's experience in the full range of Corporate Services working for not for profit organisations has equipped her well for this challenging role and her ability and contribution is already apparent to the Board and Management Team. Welcome Joanne.

We also welcomed Marco Iammarino, appointed as Transition and Respite Services Manager for our Semaphore facility. Marco comes to us with a wealth of knowledge gained from nursing and managing disability services. Welcome Marco.

The efforts of the Board and Management are reflected in the overall success of the organisation this year as iterated in the remainder of this report, including the excellent financial result for 2010/2011.

Here I must acknowledge the contribution of the Government of South Australia for both their financial and other support of many of our clients.

My thanks once again for an outstanding effort.

During the year there were three issues in particular that need to be mentioned.

Firstly, the Board and the Management Team have commenced a review of the organisation's Strategic Plan with all the relative stakeholders, which will take us through the next three years. The proposed objectives provide a balanced focus on strengthening services to our current clients, managing the organisation better, including development of our staff and growth of our services.

Secondly, as a consequence of our current Strategic Directions, **disAbility Living** Inc has acquired a property at Dudley Street Semaphore, for the provision of a transition service for people with a disability. The facility is currently being refurbished, with the first clients expected early in the new financial year.

Thirdly, the release of the Australian Government Productivity Commission, Care and Support Draft Report, Overview and Recommendations, and the Federal Government's initial response will have ramifications for both our organisation and our clients alike. The proposed changes toward individualised funding will pose challenges to us all.

This, along with the long awaited report from the State Government Review of Disability Services undertaken by the Office of Social Inclusion, will potentially set the scene for a paradigm shift in services to people with disability in this country.

To those people who we serve, our current clients in particular, we undertake to assist you in the changes that will result from these new directions and continue to act in your best interests.

I commend to you the 2010/2011 Annual Report for **disAbility Living** Inc .

Richard Hassam



## Managing Director's Report

As I reflect and look back over our achievements and challenges of 2010- 2011, I would firstly like to thank our residents for allowing us the privilege to care for and support them in an environment that is inclusive, continually improving, and providing positive pathways for them.

I must also thank our Board of Directors for their continued guidance, direction and unconditional support. Our management team, administrative staff, team leaders and support workers for their dedication, loyalty and efforts.

This is what makes the difference and why **disAbility Living Inc** is unique and where it is today.

We believe that the rights of people with disabilities must be accepted by others as being part of the nature of human diversity.

We believe that everyone matters; residents, family members, friends, staff, government departments, key stakeholders, neighbours and the broader community as we strive for excellence, allowing residents and staff to choose a service based on quality and experience which offers inclusion and acceptance.

2010-2011 saw continuous improvements through the Service Excellence Program, additional policies and procedures, implementation of the Employee Assistance Programme and the initial stages of our review of our strategic plan and direction with all stakeholders.

Our focus will remain on the wellbeing and the development of our services, supporting our residents, prioritising inclusiveness and increasing opportunities further.

Our ambitions include continuing to develop, retain and attract high quality staff, building on our high community confidence, being innovative and responsive, and implementing new services for the future.

The year has been an exciting one; celebrating our 25<sup>th</sup> anniversary, new opportunities and achievements for our residents, and the purchase and refurbishment of our Semaphore transition and respite facility.

I would personally like to thank Dr. Max Birrell for his dedication and contribution of 25 years as Chairman and the vision he had for **disAbility Living Inc**. I would also like to congratulate and welcome Richard Hassam as our new Chairman, Carol Raye our new board member, Joanne Mitchell (Corporate Services Manager) and Marco Iammarino (Services Manager, Semaphore). I would also like to recognise Julia Dempster for her efforts and contributions over the past five years and in particular the last three years as Client Services Manager. Julia was instrumental in promoting and facilitating community access and social participation, inclusion, and active support for our residents. Julia has recently left our organisation and we wish her every success in the future.

In line with our strategic direction, **disAbility Living Inc** has purchased and refurbished a suitable property at Semaphore; recognising a need for transitional, respite and emergency accommodation. The service has the capacity to provide short term and emergency accommodation in a homely environment; accommodating people requiring varying levels of support including wheelchair access.

The facility will have the ability to accommodate up to ten clients, and is set up to be flexible in its operations, functioning as either one or as two separate living environments, each with five

bedrooms. The first of these living areas will be fully refurbished and operational in August this year. Stage two of the refurbishment will be completed and operational by the end of December.

The service will be staffed twenty four hours a day and it includes active night staff. The refurbishment plans were designed to meet disability standards, and to offer clients opportunities to participate in all aspects of their daily living. The facility has a disability friendly laundry and kitchen, enabling people who chose to, to be involved in meal preparation or manage their own laundry. Staffing levels will support full independence or partial participation by clients in these and many other aspects of their lives as they make lifestyle choices. The model of service focuses on promoting independence and aiding psycho-social rehabilitation, as well as working in partnership with allied health professionals, assisting people in making a successful transition towards the next stage of their life journey, or as they have short term respite from their previous accommodation option.

We look forward to providing a much needed service to many clients and their families, ensuring they benefit from the support and care provided by **disAbility Living Inc** .

Finally, I would like to acknowledge the support of the Department for Families and Communities, and again take this opportunity to pay thanks to all our past and current staff for their commitment and support throughout 2010—2011. In closing, please consider that collectively we make a difference, we enrich the lives of the people in our care through choice, empowerment, inclusion, belonging and acceptance. I look forward to an exciting, rewarding and prosperous year ahead.

Matt Collins



The Semaphore facility.





## Client Services Report

Active Support was introduced in early 2010 and continued to be a successful activity for **disAbility Living** Inc residents. Many of our residents embraced the opportunity to engage in skills development to rebuild their independence within their homes and the community. Tasks ranged from increasing personal care skills, domestic participation and rehabilitative opportunities for transfers and physical strength building.

Recreation opportunities were another key focus in the 2010/2011 financial year. The teams at each site worked diligently to meet client needs and to provide relevant choices in regard to community participation and access. Over the twelve months there were a total of 5,520 recreation activities recorded; averaging 460 per month across all sites.



Many residents took holidays to various places in Australia such as Cairns, Perth, Melbourne, Wallaroo, Cape Jervis and Victor Harbor. Several of these holidays were funded by JFA short holidays and client services funds.





## WISEMOVE

The Office of Recreation and Sport provided a total of \$8,000 to develop and implement the WiseMove Program. The project has been a huge success with the majority of residents participating in up to 4 exercise classes a week. One on one sessions were offered, with a personalised program developed by a neurophysiotherapist. Group training sessions also proved to be a huge success whilst the yoga and wing chun programs continued to be very popular. Many residents are also attending hydrotherapy and physiotherapy sessions on a regular basis, with the aim to increasing their strength and mobility. It has been wonderful for the residents to have this opportunity to be proactive in increasing their health and wellbeing.



Team Leaders and staff continue to support our residents to achieve their goals through the IPP program. The IPP provides an opportunity for each resident to discuss their goals and to collaborate with staff in developing the steps required to achieve them. Goals can range from seeing a live band, to moving interstate or travelling overseas.



Some more highlights for residents over the past twelve months include:

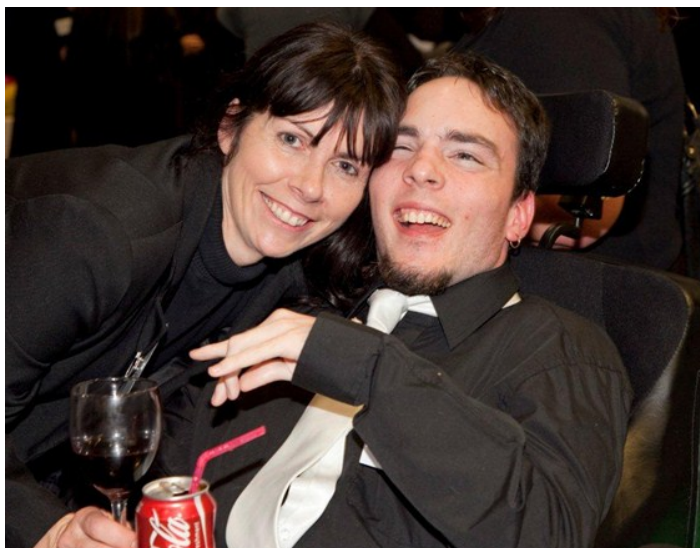
Ballater and Redwood Houses have created their own veggie gardens, and are enjoying the results;

Stephen is independently travelling on public transport to work; Stephen also attended a camp at Aldinga Beach with his Friday Friends Group;

Gene has increased his mobility thanks to physiotherapy, hydrotherapy and persistence!



Craig has become something of a celebrity, he has appeared on television twice and in the newspaper. As a spokesperson for disability, he has been visiting schools and talking to students.



Matt C has been working hard on his diet and exercise program and has lost 13kg! Amazing effort, Matt.



Michelle is developing her skills using her electric chair, she is also a constant attendee of the yoga and wing chun classes and her abilities in these areas are impressive.



Sheila went on a much anticipated holiday to Melbourne;



Jules went to see Lionel Richie perform at A Day on the Green in McLaren Vale; and



Ballater welcomed two new residents, Viv and Zahir.





It has been a big year at Ballater, where both Viv and Kerrie turned 50;

Tracey has been attending pottery classes and loves it;

Kelly's work has been included in a couple of art exhibitions where he sold a few paintings. One of his pieces can also be seen on the front cover of this report;

Corey has been attending a drama group and is soon to be hitting the stage;

And all the residents enjoyed the opportunity to celebrate **disAbility Living Inc's** 25<sup>th</sup> Anniversary with staff and families.



We must also take this opportunity to pay tribute to two residents who sadly passed away this year. Joe Ferrauto and Gary Elwood are missed by all at dis**Ability Living** Inc and will always be in our thoughts.





## Corporate Services Report

During the year, a Corporate Services section was established and Joanne Mitchell was appointed as the Corporate Services Manager. The Corporate Services team is responsible for providing advice and support to other sections of the business in relation to human resources, finance, quality assurance, risk management and information technology.

During the year three major projects were undertaken to improve and support productivity and growth, these included; a complete review of the service excellence standards, creation of a new accounting structure in MYOB, and the establishment of the **disAbility Living** Inc website.

As part of the Service Excellence review, **disAbility Living** Inc developed and implemented a number of new policies, procedures and plans to comply with the requirements of the program. Once the external review is complete the organisation will have achieved the Certificate Level.

As the organisation has grown over the last few years and the requirements around Government funding increase, it became apparent the existing accounting database needed a fresh approach to allow for more detailed monitoring and reporting on our financial matters. The new structure was set up in time for 2011/2012 financial reporting year.

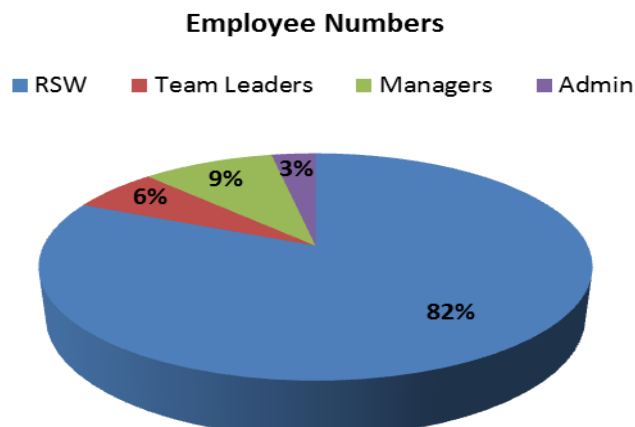
The development and establishment of a website has enabled our stakeholders and the general community to access information on our organisation. It will build our brand and allow people to gain an understanding of the support we provide to our clients and the value we place on these wonderful people. The website will be updated on a continued basis, you can visit the site at [www.disabilityliving.org.au](http://www.disabilityliving.org.au).

Further, we have commenced developing an extranet that will be attached to our website for employees and the Board to access information. This work will continue into 2011/2012 year.

## Human Resources Report

### Workforce

The recruitment of suitably qualified and experienced support workers has been an ongoing challenge in 2010/11. However, the traineeship program which was established in collaboration with Enable Consulting has been successful. The program provided potential employees with the opportunity to work as Support Workers while studying towards a Certificate III/IV in Disability Work. The addition of new transitional and accommodation service to **disAbility Living** Inc saw staff numbers grow by approximately 15% from the previous year, with the total number of staff heads now approaching 70.



## Employee Assistance Program

In order to ensure that we can offer and provide the utmost support, in line with **disAbility Living** Inc's values and CREDIT culture, **disAbility Living** Inc has established an Employee Assistance Program (EAP) as a supportive response for employees and their immediate families experiencing difficulties.

## Training

A commitment to staff development saw all Team Leaders complete a Diploma of Management. This has been of great benefit, not only to the individual participants, but also for **disAbility Living** Inc as a whole.

'Put yourself in their shoes', the theme for Staff Training Day in 2010/11 was focused on gaining an insight into what it could be like to live with a disability. Feedback from staff indicated that the training gave them greater awareness of the issues faced by our residents on daily basis.



## Financial Reports

For the financial year ended 30 June 2011, **disAbility Living** Inc has reported a deficit of \$2,694 compared to a surplus of \$1,060 for the same period in the previous financial year. Please refer to the following summary financial report for more details. Copies of the full set of audited financial reports will be available upon request by contacting our Head Office or emailing [admin@disabilityliving.org.au](mailto:admin@disabilityliving.org.au)



**DISABILITY LIVING INCORPORATED**

**A.B.N. 48 028 049 217**

**SUMMARY FINANCIAL REPORT**

**FOR THE YEAR ENDED**

**30 JUNE 2011**

**DISABILITY LIVING INCORPORATED**  
**A.B.N. 48 028 049 217**

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**DISABILITY LIVING INCORPORATED  
A.B.N. 48 028 049 217**

**COMMITTEE'S REPORT**

Your committee members submit the financial report of the disAbility Living Incorporated for the financial year ended 30 June 2011.

**COMMITTEE MEMBERS**

The names of committee members throughout the year and at the date of this report are:

R. Hassam  
P. Basedow  
F. Browne  
M. Collins  
G. Edwards  
C. Raye - Appointed 23 April 2011  
M. Birrell - Retired at 2010 AGM

**PRINCIPAL ACTIVITIES**

The principal activities of the association during the financial year were:

Provision of long-term community based accommodation support services to 32 persons (residents) who have a disability and/or high support needs for their personal care on a daily basis, together with providing a range of supports and training to enhance the residents' opportunities to live in the community with dignity and independence. These services are provided to the residents ensuring that their rights to privacy, confidentiality, self-expression and freedom to make informed choices are respected and protected.

**SIGNIFICANT CHANGES**

During the year disAbility Living opened a Transition and Respite Centre at Semaphore. The centre when fully operational will house up to 10 persons who have a disability and/or high support needs.

**OPERATING RESULT**

The deficit for the year amounted to \$(2,694).

Signed in accordance with a resolution of the Members of the Committee.

**COMMITTEE  
MEMBER:**

  
\_\_\_\_\_  
R. Hassam

**COMMITTEE  
MEMBER:**

  
\_\_\_\_\_  
F. Browne

**DATED THIS DAY OF**

25th October 2011

**DISABILITY LIVING INCORPORATED**  
**A.B.N. 48 028 049 217**

**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 30 JUNE 2011**

Revenue	2	3,254,388	3,359,487
Other income	2	(4,286)	4,267
		<u>3,250,102</u>	<u>3,363,754</u>
Administration Costs		296,138	329,971
Audit Fees	3	2,545	2,545
Household Expenses		226,422	239,778
Capital Expenditure		-	9,731
Depreciation and amortisation expenses		104,093	56,597
Employee benefits expenses		2,062,184	2,201,761
Professional Fees		66,713	56,901
Provisions		465,327	456,738
Other expenses		<u>29,374</u>	<u>6,478</u>
<b>(Deficit) Surplus</b>	<b>4</b>	<b>(2,694)</b>	<b>3,254</b>
<b>Other comprehensive income after income tax</b>			
Net gain/(loss) on revaluation of land		982,654	-
Net gain/(loss) on revaluation of Buildings		77,034	-
Transfer To Reserves		<u>(1,059,688)</u>	<u>(2,194)</u>
<b>Total comprehensive income for the year</b>		<b>(2,694)</b>	<b>1,060</b>
Retained Earnings At The Beginning Of The Financial Year		<u>632,317</u>	<u>631,256</u>
<b>Retained Earnings At The End Of The Financial Year</b>	<b>13</b>	<b>629,623</b>	<b>632,316</b>



**DISABILITY LIVING INCORPORATED**  
**A.B.N. 48 028 049 217**

**STATEMENT OF FINANCIAL POSITON**  
**AS AT 30 JUNE 2011**

	Note	2011 \$	2010 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	6	533,682	926,399
Trade and other receivables	7	<u>231,584</u>	<u>185,440</u>
<b>Total Current Assets</b>		765,266	1,111,839
<b>Non-Current Assets</b>			
Property, plant and equipment	8	<u>2,309,163</u>	<u>1,288,057</u>
<b>Total Non-Current Assets</b>		<u>2,309,163</u>	<u>1,288,057</u>
<b>Total Assets</b>		<u>3,074,429</u>	<u>2,399,896</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade and other payables	9	159,704	32,792
Financial liabilities	10	381,858	(96)
Provisions	11	<u>402,986</u>	<u>330,842</u>
<b>Total Current Liabilities</b>		944,548	363,538
<b>Non-Current Liabilities</b>			
Provisions	11	<u>440,570</u>	<u>1,399,839</u>
<b>Total Non-Current Liabilities</b>		<u>440,570</u>	<u>1,399,839</u>
<b>Total Liabilities</b>		<u>1,385,118</u>	<u>1,763,377</u>
<b>Net Assets</b>		<u>1,689,311</u>	<u>636,519</u>
<b>EQUITY</b>			
Reserves	12	1,059,688	4,203
Retained earnings	13	<u>629,623</u>	<u>632,316</u>
<b>Total Equity</b>		<u>1,689,311</u>	<u>636,519</u>

**DISABILITY LIVING INCORPORATED**  
**A.B.N. 48 028 049 217**

**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 30 JUNE 2011**

	Note	Retained earnings \$	Asset Revaluation Reserve \$	Individualised Client Services Reserve \$	Total \$
<b>Balance at 1 July 2009</b>		631,256	-	2,009	633,265
Other comprehensive income - Movement in reserves	12		-	2,194	2,194
Surplus attributable to members		3,254			3,254
Transfer To Reserves		(2,194)			(2,194)
<b>Balance At 30 June 2010</b>		<u>632,316</u>	<u>-</u>	<u>4,203</u>	<u>636,519</u>
Surplus attributable to members		(2,694)			(2,694)
Land & Buildings	12		1,059,688	-	1,059,688
Other comprehensive income - Movement in reserves	12		-	(4,203)	(4,203)
Transfer To Reserves		<u>(1,059,688)</u>			<u>(1,059,688)</u>
Sub-total		<u>(430,066)</u>	<u>1,059,688</u>	<u>-</u>	<u>629,622</u>
Revaluation of Land & Buildings	5	<u>1,059,688</u>			<u>1,059,688</u>
<b>Balance At 30 June 2011</b>		<u>629,622</u>	<u>1,059,688</u>	<u>-</u>	<u>1,689,310</u>

**INDEPENDENT AUDITOR'S REPORT**

**TO THE MEMBERS OF DISABILITY LIVING INCORPORATED**

**A.B.N. 48 028 049 217**

**CASH FLOWS FROM OPERATING ACTIVITIES**

Receipts from clients and funding agencies		3,122,854	3,156,536
Payments to suppliers and employees		(2,658,553)	(2,818,855)
Capital grants		48,769	23,050
Interest & Investment receipts		42,972	66,698
Donations		500	100
Membership		200	207
Fundraising		-	397
<b>Net Cash Provided By Operating Activities</b>	<b>15</b>	<u>556,742</u>	<u>428,133</u>

**CASH FLOWS FROM INVESTING ACTIVITIES**

Proceeds from sale of motor vehicles		-	8,500
Payments for property		(1,225,969)	-
Payments for plant and equipment		(33,869)	(791)
Payments for other Capital		(35,974)	-
Payments for motor vehicles		(35,927)	(86,350)
<b>Net Cash Used In Investing Activities</b>		<u>(1,331,739)</u>	<u>(78,641)</u>

**CASH FLOWS FROM FINANCING ACTIVITIES**

Proceeds from borrowings		382,280	-
Repayment of borrowings		-	(369,078)
Reduction (Increase) in GST Collections		-	(1,272)
<b>Net Cash Provided By (Used In) Financing Activities</b>	<b>10</b>	<u>382,280</u>	<u>(370,350)</u>

Net decrease in cash held		(392,717)	(20,858)
Cash at beginning of financial year		<u>926,399</u>	<u>947,257</u>
<b>Cash At End Of Financial Year</b>	<b>6</b>	<u>533,682</u>	<u>926,399</u>

**INDEPENDENT AUDITOR'S REPORT**  
**TO THE MEMBERS OF DISABILITY LIVING INCORPORATED**  
**A.B.N. 48 028 049 217**

I have audited the accompanying financial report, being a general purpose financial report, of Disability Living Incorporated, which comprises the statement of financial position as at 30 June 2011, the Income Statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the Committee's Report.

The Committee of the Association is responsible for the preparation of the financial report and has determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the financial reporting requirements of the Associations Incorporations Act SA and is appropriate to meet the needs of the members. This included the responsibility for the maintenance of adequate accounting records. The Committee's responsibility also includes such internal control as the Committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

***Auditor's responsibility***

My responsibility is to express an opinion on the financial report based on my audit. I have conducted my audit in accordance with Australian auditing standards. Those standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a fair presentation, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

***Independence***

In conducting my audit, I have complied with the independence requirements of the Australian professional accounting bodies.

***Opinion***

In my opinion, the financial report presents fairly, in all material respects, the financial position of Disability Living as at 30 June 2011 and of its financial performance for the year then ended on that date and complies with Australian accounting standards to the extent described in Note 1.

***Basis of accounting and restriction on distribution***

Without modifying my opinion, I draw attention to Note 1 to the financial report which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Committee's reporting responsibilities under the constitution. As a result, the financial report may not be suitable for another purpose.

***Report on other legal and regulatory requirements***

As required by Section 37 (3) (d) of the Associations Act of South Australia 1985 (as amended), in my opinion the accounts on which this report was prepared are adequate given the nature and scope of the activities of the Association and as required by Section 37 (3) (e) of the same Act I advise that I have obtained all the information and explanations required during the course of my audit.



CHRISTOPHER J. CUNNINGHAM  
Certified Practising Accountant

Dated this 14<sup>th</sup> day of October 2011

83 Greenhill Road, Wayville. S.A. 5034

# **Minutes of Annual General Meeting**

**disAbility Living Incorporated**

**Venue: Beefacres Hall**

**Pittwater Drive DERNANCOURT**

**Date: 1 December 2010**

## **1. WELCOME**

Max Birrell as Chairman opened the meeting and extended a welcome to the 26<sup>th</sup> Annual General Meeting of the Association to the Board, residents, family members, and staff and invited and interested guests.

## **2. APOLOGIES**

There were several families who offered their apologies for their unavailability to attend.

## **3. MINUTES of 2009 AGM**

The Secretary read the minutes of the previous Annual General Meeting. The acceptance of those minutes was moved by Michelle and seconded by Kelly. Carried.

## **4. ANNUAL REPORT**

Max began his address by saying the Board were impressed with the amount of activities being undertaken by the residents. With between 400 and 500 for the year it represented the best outcomes for all. He thanked the staff for their efforts in enabling the residents undertake these activities.

He expressed his delight in the decrease in crisis visits to hospital by residents. This indicated a high level of care and attention to medication and general care which provided a great outcome for all.

Both the mentioned items indicated the level of training and development of staff was at a high level and indicates an increase in professionalism. This he hoped would continue to grow over time.

He mentioned several staff had been interstate and represented the organisation with pride. It had impressed the Board when these staff returned, presented their outcomes and implemented the benefits gained to other staff and the residents.

This he said represented the greatest asset of the Association, its staff. He introduced Joanne Mitchell who was joining the management staff. He also stated the ten leaders had high levels of leadership and direction to their houses.



He thanked the Board members for their service over the year. The current Board represented 95 years of service to the Association.

A copy of the Annual Report was distributed to those present.

Max mentioned the purchase of a premise at Semaphore which offered great promise and provided security and denoted progress for the Association.

In closing his address he stated this would be his last meeting of the Association at which he would be chairman and thanked all for the support and assistance given over the past 27 years.

Tracy and Jules expressed the thanks of the residents to Max. A presentation was made by Matt on behalf of the Association for the years of service provided.

## **5. ELECTION OF BOARD OF MANAGEMENT**

The Secretary reported the following had nominated to continue as members of the Board:

Frances Browne, Geoff Edwards, Peter Basedow and Richard Hassam.

As this number did not exceed the allowable number of Board members and no new nominations had been received, all were elected unopposed.

## **6. APPOINTMENT OF AUDITORS**

On the motion of Frances Browne and seconded by Richard Hassam, it was agreed to ask Chris Cunningham to be our auditor for the following year. Carried.

Max thanked Chris and Need and Need for the work during the past year.

## **7. OTHER BUSINESS**

Nil.

## **8. CLOSURE**

The Chairman thanked all for their attendance and in closing the meeting invited all to stay for refreshment.