

# disAbility living inc

*let your ability shine*

TRUST

INSIGHT

DIGNITY

EMPOWERMENT

RESPECT

COMMUNICATION



## ANNUAL REPORT

2011

2012



#### **BOARD OF DIRECTORS**

**Richard Hassam (Chairman)**

**Geoff Edwards (Deputy Chairman & Secretary)**

**Frances Browne (Treasurer)**

**Peter Basedow**

**Matt Collins (Managing Director)**

#### **MANAGEMENT TEAM**

**Matt Collins (Managing Director)**

**Frank Ghion (Executive Manager Service and  
Community Development)**

**Joanne Mitchell (Corporate Services Manager)**

**Loku Priyantha (Staff Services Manager)**

**Cheryl Lehmann (Service Manager)**

**Marco Iammarino (Service Manager)**

#### **CONTENTS**

**Vision, Mission and Values**

**Strategic Directions**

**Chairman's Report**

**Managing Director's Report**

**Client Services Report**

**Corporate Services Report**

**Finance Reports**

**Auditors Report**

**Minutes of last Annual General Meeting**

## **OUR MISSION**

To provide a range of opportunities for people with disabilities, to improve their capacity to live in the community independently and with dignity.

## **OUR VALUES**

### **Inclusive**

We will foster and develop an inclusive organisation-one that recognises the value of all persons in our care, treating them with respect and dignity while encouraging their diversities and capacities.

### **Capacity**

We will work with residents to assist them strengthen their support and problem solving resources, so that they may obtain more control over their relationships, resources, learning, information and decision-making.

### **Quality**

We will continue to provide quality services that address identified needs and that are valued by our residents.

### **Advocacy**

We will act as an advocate with other agencies, government and the private sector to further our Vision and Mission.

### **Supportive Workplace**

We will provide a safe, supportive and family friendly work environment that promotes staff recruitment and retention, training and development, reward and recognition.

### **Strong Governance**

We will ensure an effective and efficient use of resources to build an innovative and sustainable organisation.

## **OUR CREDIT MODEL**

### **Communication**

Through the process of listening, observing, speaking, questioning, analysing and evaluating, we will create a shared understanding of how to best meet the rights, needs and desires of people within our organisation.

### **Respect**

We will show regard and consideration for people's feelings.

### **Empowerment**

We will encourage, support and enable individuals to control their own lives.

### **Dignity**

We will ensure that the innate right to respect and ethical treatment is upheld in our actions and communications.

### **Insight**

We will be aware of, and develop, an understanding of the motivation behind an individual's actions, thoughts and behaviour, so as to maximise the benefits of the supports we provide.

### **Trust**

We will ensure that our integrity, strength and ability in assisting others is not abused.

## OUR STRATEGIC DIRECTIONS

<b>Develop and Strengthen Our Organisation</b>	<p>By preparing annual service plans for the Board, management and service delivery, which:</p> <ul style="list-style-type: none"> <li>• Are consistent with our Service Excellence Program.</li> <li>• Provide direction for management and staff.</li> <li>• The Board of Management views as an acceptable 'vision' and 'mission'.</li> </ul>
<b>Develop and Strengthen Our Culture and Service Outcomes</b>	By ensuring our corporate and service values are an integral part of our induction, education and support practices.
<b>Develop and Strengthen the Value of our Staff</b>	By creating an organisational structure, policies, procedures and staff development opportunities that promote a supportive working environment.
<b>Develop and Strengthen Our Brand</b>	By first developing an effective brand and implementing a marketing plan to focus the organisation and develop community awareness, recognition and engagement.
<b>Develop and Strengthen Our Growth</b>	By exploring opportunities consistent with dis <b>Ability Living</b> Inc's focus and thus increasing and diversifying models of service and revenue streams.

## CHAIRMAN'S REPORT

2011/2012 has been a year of both development and consolidation of new services and the continuing focus on delivering and maintaining a high level of services to our clients and the community of South Australia in general.

The year has seen the opening of disAbility Living's Transition Service at Dudley Street Semaphore, with this much needed service quickly operating at capacity with stage two of the development completed and commissioned in early 2012. The development and provision of these services has required a high level of cooperation with referring agencies and staff and the development of new operational policies and staff skills for their satisfactory delivery.

The Government of South Australia, through the Disability Services unit of the Department for Communities and Social Inclusion, has provided both client and financial support for this new service and, combined with their ongoing support to disAbility Living Inc., we acknowledge their significant contribution during the year.

The Board congratulates all Management and Staff involved for their tireless effort in making this initiative a reality.

Well done.

During the year I have once again been fortunate to have the support of my fellow Directors in the Strategic Management and direction of the organisation along with the support of Managing Director Matt Collins and his Management Team in the day to day management of disAbility Living Inc.

During the year we had the misfortune to lose the services of Director Carol Raye with her move to Queensland. Carol, who joined us in 2010/2011, had been an enthusiastic and committed Director who, in her short time with us, made a substantial contribution to the Board's deliberations and the strategic direction of the organisation.

Thank you Carol and we wish you well in the future.

The efforts of both the Board and Management and the Management Team has resulted in the continued overall success of disAbility Living Inc. and those results are shown in the remainder of this report including a sound financial result.

My thanks here for an outstanding effort once again.

In my report last year I mentioned three issues that the organisation was addressing into the future.

The first of these was the development of Dudley Street Semaphore. This has now been successfully implemented.

The second was the organisation's Strategic Plan. This has been further developed during the year with a series of consultations and refinements which will continue into the New Year when

the plan will be finalised. In the meantime, we have considered a number of service developments during the year consistent with the general thrust of the plan.

The third of these issues was the development of the National Disability Insurance Scheme. Developments with the scheme at both National and State level have been measured and we have maintained an active interest and involvement in their development.

disAbility Living Inc. has continued as a service of excellence during 2011/2012 and committed to those that we serve.

Our goal is to continue that into the future

I commend to you the 2011/2012 Annual Report for disAbility Living Inc.



Richard Hassam

## MANAGING DIRECTOR'S REPORT

For the seventeen years I have been involved in providing services to people with disabilities, I have often taken exception to one particular comment from people when I explain what I do. That comment is usually along these lines of "wow, you must be a wonderful person". My reason for this is, that it is never questioned HOW I do my job but simply that it IS my job that makes me "a wonderful person". I feel no pride simply in the fact that I work in the disability industry but draw my pride from HOW I do my job. Further to this I have a great sense of privilege for having the opportunity to work for the current and past residents of disAbility Living Inc.

Like all industries, the disability industry has people who are fantastic at their job and others, from all levels of the industry, who still require further training and education. I have known many people who have worked in this industry, amongst them people who give so much of themselves and whom I hold in very high esteem, and others who purely seek advantage and self-gain under the thin veil of being "a wonderful person".

This year the National Disability Insurance Scheme (NDIS) has had a growing presence over the disability industry. This presence is met with a multitude of responses; from delighted anticipation to fear and gut churning suspense. The reason for this is "change" and depending on where you sit change can represent many things.

The NDIS certainly can be a complex beast if you attempt to fully dissect its carcass. I could easily supply over 500 pages of documentation that explore it from every angle, however given that mine is a two page report let me summarise.

The NDIS is based upon the premise that people with disabilities have an entitlement to receive the supports they need to function, without prejudice, within our society. To me this is not a brilliant new concept that should be awarded praise and accolades, but a correction of a wrong that has for far too long gone unchallenged. That wrong is the 'welfare' model of disability support that has persisted, forcing people to beg, plead, shout and even abandon their loved ones simply to gain funding and support to live. It is this fundamental change from a welfare system to a service industry that excites me. Over time I hope we see a change from gratitude for the support that people receive to a normal societal expectation that people get the service that they want and pay for.

In the words of Henry Ford

*"It is not the employer who pays the wages. Employers only handle the money. It is the customer who pays the wages."*

With this in mind, allow me to change just a few commonly used words and let's see if it begins to change how we think about our industry.

Person with a disability	—————→	Customer
Service recipient	—————→	Purchaser
Patient	—————→	Hotel Guest
Client with difficult behaviours	—————→	Unsatisfied customer

Suddenly with these few changes we begin to see how the people who we have traditionally provided support to are actually our customers. To whom we should be striving to supply the best possible service, because without valued customers, how can I possibly be employed as a “wonderful person”.

It is this simple premise that should drive our business and goals and therefore despite whether or not the NDIS ever sees the light of day or is lost to the political abyss of economic rhetoric, we have chosen to use this guiding principle to assist us in developing our strategic plan.

Therefore I would like to take this opportunity to thank every resident, client, family member and friend for the privilege of their business which allows me and many others to earn an income and be “wonderful people”. Also I would like to thank another group who never see themselves as “wonderful people” but I certainly do; those who do not earn an income. In fact we charge them \$22 a year for the privilege of being legally accountable for the work that we undertake and the pressure of ensuring that we are always meeting our obligations, that is the disAbility Living Board of Directors.

The Board and staff have been working on key areas of development to guide the organisation's Strategic Direction, including;

- Ensuring decisions about service delivery are driven by residents.
- Introducing new models of accommodation and support that is tailored to individual preferences.
- Ensuring individuals have greater opportunity to become active in their community.
- Developing internal structures, processes and procedures to prepare for the NDIS.
- Ensuring we employ “wonderful people”, ie finding and training the right people for the right roles.
- Working collaboratively with agencies to create options and increase resources available to the sector.

Finally, it is with great pleasure that I would like to thank all the staff of disAbility Living for their hard work and undying devotion to disAbility Living and acknowledge the Department of Families and Communities for their support and ongoing financial commitment. I look forward to working with both the Department and all the staff of disAbility Living as we continue to improve and strengthen our service provision to our valued customers.



Matt Collins

Managing Director



## CLIENT SERVICES REPORT

The 2011/2012 financial year was 12 months in the lives of the Residents we support having “a good life” and 12 months for staff continually challenging our service delivery to ensure this could happen.

The highlight of belonging to disAbility Living for all of us is hearing and being involved in the good news stories; people getting out and about, trying something new, going on holidays and just generally having fun! We are all here to ensure this can happen, no matter the barriers.

Being new to this organisation, it is extremely clear that “a good life” is what we are focused on, whatever that means for the individual in their life, at this time. We incorporate within our service delivery many philosophies such as Active Support, Person-Centredness, Community Inclusion and rights based models. These philosophies, and many more, connect with our CREDIT culture; which is truly about how we support each other every day, both Residents and Staff. What this looks like for Residents is being at home participating in everyday tasks, having a laugh and a chat, playing a game or going out having a meal, enjoying the beach air, having a swim and having a coffee. In the years to come we will continue to seek out what the big dreams of Residents are using the IPP process.

There was a range of holidays and activities enjoyed over the financial year and many are planned for next year or are happening right now! Group Yoga and Wing Chung sessions continue to be enjoyed. Local activities are a part of life, like going out for lunch, doing some shopping or saying hello to the neighbours.

Over the twelve months there were a total of 5,706 recreation activities recorded; averaging 475 per month across all sites.

Of the many highlights, here are just a few:

Helga still gets great enjoyment from her gardening activities and now has a small herb garden in her backyard.

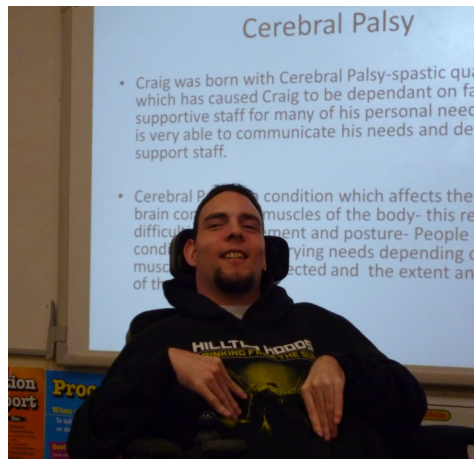
Kelly continues with his creative passion and love for art.

It was a big year for Danny who celebrated his 75<sup>th</sup> birthday in January 2012. His family threw him a party including a ride in a Hummer! Several staff and Clive attended the party which was a great night with plenty of good food, wine and company. Danny went on a dinner Twilight Dolphin Cruise in March 2012 and attended the Dolly Parton Concert in late 2011.



Kerrie had a 6 week holiday at her parents' place over the Christmas period. In late March Kerrie travelled to Melbourne with her mother for a five day trip for the annual flower show.

Craig has been confidently presenting at schools to raise awareness about disability.



Andrew went to Grafton to visit his father and step-mum.

Randal has a companion dog visit him on a weekly basis. Randal is a great lover of Golden Retrievers and enjoys his weekly visits from Bridie. She is a good girl and comes and sits with him while he has a pat and a chat to Bridie's owner, Brian from Goldjazz Golden Retrievers. This has been a huge boost for Randal. He really looks forward to Tuesdays when Bridie comes. Randal loves his schnitzels and it just so happens that The Britannia Hotel has Schnitzel Day on Wednesdays! Randal continues to participate in "Movember" each year, raising money for suicide awareness which is very close to his heart.

Gene went on a shorts holiday to Tasmania for 4 days in February 2012. He also went to the Greek Festival at Semaphore. Gene's mobility has improved in leaps and bounds with his ongoing commitment to both physiotherapy and hydrotherapy and now he has a personal goal to catch buses independently.



Stephen increased work by 1 extra day. Stephen started to attend “Club Cool” and loves it. Stephen became completely independent with catching buses to and from work in late November 2011. He also went to the Great Moscow Circus and participated in the Playfield City Council “Celebration of Ability” event in December.

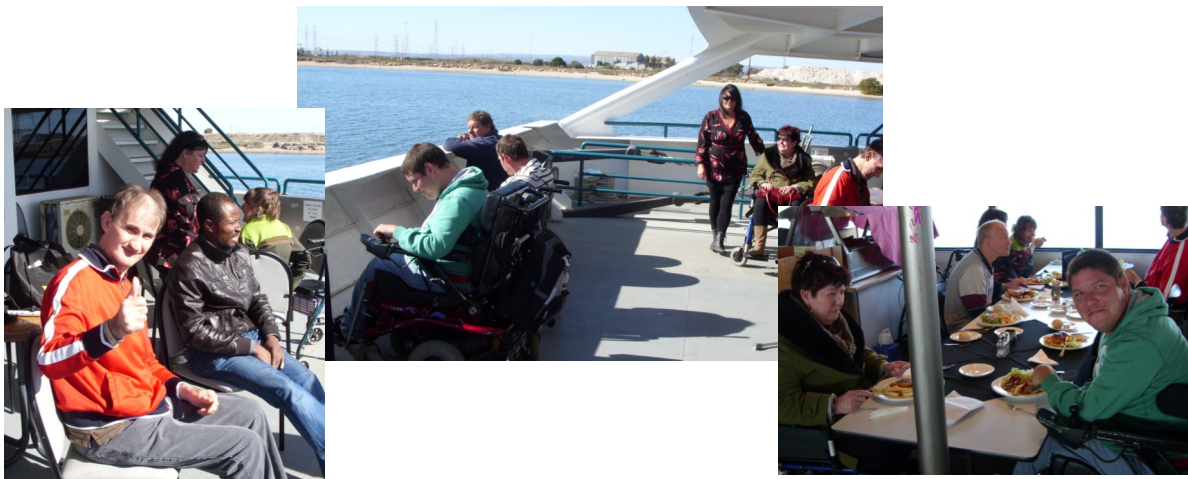
## SEMAPHORE

The refurbishment programme was completed and stage 2 of the facility became operational on 30 January 2012. Semaphore house provides respite / transitional / emergency accommodation in the 10 bed facility, two of the bedrooms have en-suite facilities, with all the bedrooms, living areas and kitchens having been set up to provide a homely environment.

There have been 52 referrals made from Disability SA for accommodation support, with 29 people residing here for periods ranging from 1 day to 11 months.

There are a number of stories that have warmed the hearts of those who have met the many people that have called Semaphore House their home over the past months, these include the story of Adam joining the Dolphin Watch group at Port Adelaide, Willem rediscovering his love of music and poetry, Helen and Cindy joining the Swim group at The Parks Community Centre, Malcolm assisting some of the tradesmen as they worked on the refurbishment of Semaphore House, Brigitte following her passion for shopping in some of the thrift shops in the local neighbourhood, Rosemary reconnecting with family and friends, David strumming his guitar on the foreshore entertaining people with songs improvised on the spot, Aaron representing South Australia at the National Ten Pin Bowling Championships, Helen growing into an independent woman making lifestyle choices.

Other events that deserve a mention were the day out on the Port Princess, when people enjoyed lunch aboard the boat as they spotted dolphins bursting out of the waves made by the craft as it travelled down the Port River. The crew were very accommodating and spared no efforts in making sure everyone on board had a good time and a chance to see the dolphins at play.



In July we went whale watching at Middleton Beach, the anticipation and enthusiasm for this event was not dampened by what could only be described as unfriendly weather conditions! The wind was whistling for most of the day, with several heavy showers and even small hail, none of this could, however, get in the way of a good time and everyone returned with fond memories of that day. The outing also included a stopover at Victor Harbor to take in some “icy sights” from The Bluff and enjoy a nice warm lunch at the Victor Harbor Hotel. Later In the afternoon we also had a quiet time relaxing on the shores of Horseshoe Bay at Port Elliott with a nice coffee and scrumptious cakes.

Adam loves his ten pin bowling, and earlier this year set himself a goal of achieving 100 strikes. Through a combination of skill and determination second to none displayed over a period of several weeks, he finally achieved his dream of knocking down all ten pins with one single roll for the 100<sup>th</sup> time. Adam is now “one of the locals” at the local Ten Pin Bowling Centre where he has made a number of friends who were all cheering for him and giving high fives as Adam got his most famous strike. The occasion was also celebrated back at Semaphore when his friends organised to throw a party in honour of the feat he had achieved and presented Adam with a certificate to mark the special occasion.



Aaron spent a number of months at Semaphore as a new service that would provide him with long term accommodation was getting off the ground. During his stay at Semaphore, Aaron made many friends and established himself in the Western Suburbs, which would eventually become his new local neighbourhood. On the day he was due to say goodbye, everyone got together and helped celebrate the occasion and to wish him well in his new home, they also presented him with perhaps the biggest morning tea ever seen not only in Semaphore, but perhaps all of South Australia. The generosity of everyone who got involved in making the day a special one goes to show the impact Aaron has made in the lives of everyone who has met him.

Willem is a man of few words, he often sits and ponders on the ways of it all as he observes the world around him. Since coming to Semaphore he has joined a group at the local recreational centre, and he would often play their piano entertaining those around him. Willem has also shown an interest in writing poetry, and one of his poems was published in one of the newsletters of Disability Living earlier this year. Willem has also entered a poetry competition hoping to have his works published. Willem’s other love is his music, and he now has a guitar that he plays whenever he’s in the mood, often improvising and singing about things that capture his imagination.





The arts and crafts room is a creative centre where people use their many skills to both relax and make items for their own pleasure, or at times making gifts for family and friends. To celebrate Mother's day earlier in the year people made special gifts made with that special ingredient that was really appreciated by all the mums on their special day of the year.



## CORPORATE SERVICES

In 2012, the Corporate Services team were kept busy providing advice and support to all sections of the business in relation to human resources, finance, quality assurance, risk management and information technology.

As the organisation has continued to grow, recruitment of staff became a high priority especially with the site at Dudley St Semaphore becoming fully operational.

We are always looking for ways to improve our services and by prudent budgeting the organisation has been able to generate a healthy surplus which will enable disAbility Living to grow and provide residential care and services to more people with a disability.

The Staff Extranet is in its final stages of development and will become operational in 2012/2013.

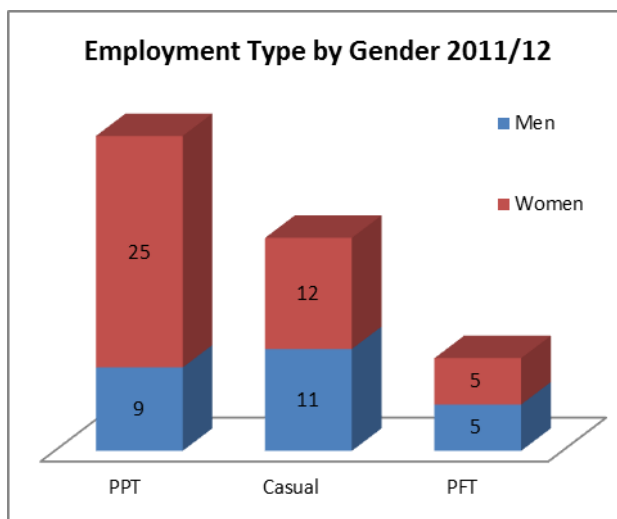
## HUMAN RESOURCES

### Our Staff

disAbility Living employs 70 staff across its 6 facilities in Adelaide. Much of the HR work has focused on recruitment and Training & Development of staff during 2011/12. The recruitment of suitably qualified and experienced support workers has been an ongoing challenge in 2011/12, however has been managed well. The traineeship program which was established in collaboration with Registered Training Organisations such as Enable College and ETEA has proven successful. The program provided potential employees with the opportunity to work as Support Workers while studying towards a Certificate III/IV in Disability Work. Staff turnover rate remains at 4% compared to the industry average at around 9%.

### Our Workplace profile

During 2011/12, disAbility Living employed 48 Full Time Equivalents. disAbility Living's workforce is predominantly female (65%), with the majority employed in part time and casual positions.



## Training

disAbility Living is committed to providing a nurturing and supportive working environment with the opportunity for staff to learn from each other and participate in training and development activities. Each year, a comprehensive internal and external training program is offered covering topics including safety, compliance, personal and professional development and management skills. In order to maintain staff competencies focusing on service excellence, disAbility Living has offered more than 500 hours of training for its staff. Further, there has been a focus on enhancing the management and leadership capabilities of several Team Leaders through the sponsorship of accredited training to achieve a Diploma in Management.

During the year disAbility Living spent 1.3% of its overall expenditure on providing training to its employees.



## Financial Reports

For the financial year ended 30 June 2012, disAbility Living Inc has reported a surplus of \$407,672 compared to a deficit of \$2,694 for the same period in the previous financial year. Please refer to the following summary financial report for more details. Copies of the full set of audited financial reports will be available upon request by contacting our Head Office or emailing [admin@disabilityliving.org.au](mailto:admin@disabilityliving.org.au).



**DISABILITY LIVING INCORPORATED**  
**A.B.N. 48 028 049 217**

**SUMMARY FINANCIAL REPORT**  
**FOR THE YEAR ENDED**  
**30 JUNE 2012**



**DISABILITY LIVING INCORPORATED**  
**A.B.N. 48 028 049 217**

**CONTENTS**

Committee's Report

Statement of Comprehensive Income

Statement of Financial Position

Statement of Changes in Equity

Statement of Cash Flows

Independent Auditor's Report

**DISABILITY LIVING INCORPORATED**  
**A.B.N. 48 028 049 217**

Your committee members submit the financial report of the disAbility Living Incorporated for the financial year ended 30 June 2012.

**COMMITTEE MEMBERS**

The names of committee members throughout the year and at the date of this report are:

R. Hassam  
P. Basedow  
F. Browne  
M. Collins  
G. Edwards  
C. Raye - Resigned 7<sup>th</sup> March 2012

**PRINCIPAL ACTIVITIES**

The principal activities of the association during the financial year were:

Provision of long-term community based accommodation support services to 30 persons (residents) who have a disability and/or high support needs for their personal care on a daily basis, together with providing a range of supports and training to enhance the residents' opportunities to live in the community with dignity and independence. These services are provided to the residents ensuring that their rights to privacy, confidentiality, self-expression and freedom to make informed choices are respected and protected.

**SIGNIFICANT CHANGES**

No significant change in the nature of these activities occurred during the year.

**OPERATING RESULT**

Signed in accordance with a resolution of the Members of the Committee.

**COMMITTEE  
MEMBER:**

R. Hassam

**COMMITTEE  
MEMBER:**

P. Basedow

**DATED THIS DAY OF 25<sup>th</sup> September 2012**

**DISABILITY LIVING INCORPORATED**  
**A.B.N. 48 028 049 217**

**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 30 JUNE 2012**

Revenue	2	4,407,876	3,254,388
Other income	2	-	(4,286)
		<u>4,407,876</u>	<u>3,250,102</u>
Administration Costs		418,750	296,138
Audit Fees	3	3,000	2,545
Household Expenses		280,961	226,422
Capital Expenditure		35,645	-
Depreciation and amortisation expenses		61,774	104,093
Employee benefits expenses		2,427,789	2,062,184
Professional Fees		110,137	66,713
Provisions		655,380	465,327
Other expenses		<u>6,768</u>	<u>29,374</u>
<b>(Deficit) Surplus</b>	<b>4</b>	<b>407,672</b>	<b>(2,694)</b>
<b>Other comprehensive income after income tax</b>			
Net gain/(loss) on revaluation of land		-	982,654
Net gain/(loss) on revaluation of Buildings		-	77,034
Transfer To Reserves		<u>-</u>	<u>(1,059,688)</u>
<b>Total comprehensive income for the year</b>		<b>407,672</b>	<b>(2,694)</b>
Retained Earnings At The Beginning Of The Financial Year		<u>629,623</u>	<u>632,317</u>
<b>Retained Earnings At The End Of The Financial Year</b>	<b>13</b>	<b>1,037,295</b>	<b>629,623</b>

**DISABILITY LIVING INCORPORATED**  
**A.B.N. 48 028 049 217**

**STATEMENT OF FINANCIAL POSITON**  
**AS AT 30 JUNE 2012**

	Note	2012 \$	2011 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	6	998,673	533,682
Trade and other receivables	7	331,171	231,584
<b>Total Current Assets</b>		1,329,844	765,266
<b>Non-Current Assets</b>			
Property, plant and equipment	8	2,332,008	2,309,163
<b>Total Non-Current Assets</b>		2,332,008	2,309,163
<b>Total Assets</b>		3,661,852	3,074,429
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade and other payables	9	286,301	159,704
Financial liabilities	10	3,455	381,858
Provisions	11	522,841	402,986
<b>Total Current Liabilities</b>		812,597	944,986
<b>Non-Current Liabilities</b>			
Provisions	11	752,272	440,570
<b>Total Non-Current Liabilities</b>		752,272	440,570
<b>Total Liabilities</b>		1,564,869	1,385,118
<b>Net Assets</b>		2,096,983	1,689,311
<b>EQUITY</b>			
Reserves	12	1,059,688	1,059,688
Retained earnings	13	1,037,295	629,623
<b>Total Equity</b>		2,096,983	1,689,311

**DISABILITY LIVING INCORPORATED**  
**A.B.N. 48 028 049 217**

**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 30 JUNE 2012**

	Note	Retained earnings \$	Asset Revaluation Reserve \$	Individualised Client Services Reserve \$	Total \$
<b>Balance at 1 July 2010</b>		632,317	-	-	632,317
Opening balance for the year			-	4,203	4,203
Land & Buildings	12		1,059,688	-	1,059,688
Other comprehensive income - Movement in reserves	12		-	(4,203)	(4,203)
Transfer To Reserves		(1,059,688)			(1,059,688)
Sub-total		(430,066)	1,059,688	-	629,622
Revaluation of Land & Buildings	5	1,059,688			1,059,688
<b>Balance At 30 June 2011</b>		<u>629,623</u>	<u>1,059,688</u>	<u>-</u>	<u>1,689,311</u>
Surplus attributable to members		407,672			407,672
<b>Balance At 30 June 2012</b>		<u>1,037,295</u>	<u>1,059,688</u>	<u>-</u>	<u>2,096,983</u>

**DISABILITY LIVING INCORPORATED**  
**A.B.N. 48 028 049 217**

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30 JUNE 2012**

**CASH FLOWS FROM OPERATING ACTIVITIES**

Receipts from clients and funding agencies		4,246,996	3,122,854
Payments to suppliers and employees		(3,377,456)	(2,658,553)
Capital grants		35,112	48,769
Interest & Investment receipts		23,038	42,972
Donations		600	500
Membership		145	200
<b>Net Cash Provided By Operating Activities</b>	<b>15</b>	<u>928,435</u>	<u>556,742</u>

**CASH FLOWS FROM INVESTING ACTIVITIES**

Payments for property		-	(1,225,969)
Payments for plant and equipment		(25,801)	(33,869)
Payments for other Capital		-	(35,974)
Payments for motor vehicles		(58,818)	(35,927))
<b>Net Cash Used In Investing Activities</b>		<u>(84,619)</u>	<u>(1,331,739)</u>

**CASH FLOWS FROM FINANCING ACTIVITIES**

Proceeds from borrowings		-	382,280
Repayment of borrowings		(378,825)	-
<b>Net Cash Provided By (Used In) Financing Activities</b>	<b>10</b>	<u>378,825</u>	<u>382,280</u>

Net decrease in cash held		464,991	(392,717)
Cash at beginning of financial year		<u>533,682</u>	<u>926,399</u>
<b>Cash At End Of Financial Year</b>	<b>6</b>	<u>998,673</u>	<u>533,682</u>

**INDEPENDENT AUDITOR'S REPORT**  
**TO THE MEMBERS OF DISABILITY LIVING INCORPORATED**

**A.B.N. 48 028 049 217**

I have audited the accompanying financial report, being a general purpose financial report, of Disability Living Incorporated, which comprises the statement of financial position as at 30 June 2012, the Income Statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the Committee's Report.

The Committee of the Association is responsible for the preparation of the financial report and has determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the financial reporting requirements of the Associations Incorporations Act SA and is appropriate to meet the needs of the members. This included the responsibility for the maintenance of adequate accounting records. The Committee's responsibility also includes such internal control as the Committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

***Auditor's responsibility***

My responsibility is to express an opinion on the financial report based on my audit. I have conducted my audit in accordance with Australian auditing standards. Those standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a fair presentation, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Chris Cunningham Accounting is a CPA Practice

**CPA.**

**INDEPENDENT AUDITOR'S REPORT**  
**TO THE MEMBERS OF DISABILITY LIVING INCORPORATED**  
**A.B.N. 48 028 049 217**

***Independence***

In conducting my audit, I have complied with the independence requirements of the Australian professional accounting bodies.

***Opinion***

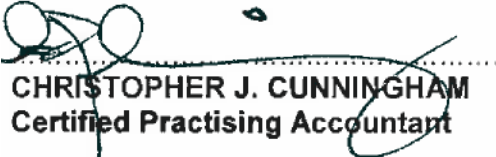
In my opinion, the financial report presents fairly, in all material respects, the financial position of Disability Living as at 30 June 2011 and of its financial performance for the year then ended on that date and complies with Australian accounting standards to the extent described in Note 1.

***Basis of accounting and restriction on distribution***

Without modifying my opinion, I draw attention to Note 1 to the financial report which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Committee's reporting responsibilities under the constitution. As a result, the financial report may not be suitable for another purpose.

***Report on other legal and regulatory requirements***

As required by Section 37 (3) (d) of the Associations Act of South Australia 1985 (as amended), in my opinion the accounts on which this report was prepared are adequate given the nature and scope of the activities of the Association and as required by Section 37 (3) (e) of the same Act I advise that I have obtained all the information and explanations required during the course of my audit.

  
**CHRISTOPHER J. CUNNINGHAM**  
**Certified Practising Accountant**

Dated this 21st day of September 2012

83 Greenhill Road, Wayville. S.A. 5034



**MINUTES OF THE ANNUAL GENERAL MEETING OF  
DisAbility LIVING INCORPORATED  
HELD ON TUESDAY, 29<sup>TH</sup> NOVEMBER 2011 COMMENCING AT 11.50 A.M.  
AT THE BEEFACRES HALL, PITTWATER DRIVE, DERNANCOURT**

**BOARD OF MANAGEMENT**

**MEMBERS PRESENT:** R. Hassam (Chairman), F. Browne (Acting Minute Secretary),  
M. Collins, P. Basedow, and C. Raye

**APOLOGIES:** G. Edwards (Secretary)

**OTHERS PRESENT - MEMBERS AND NON-MEMBERS:**

See attached list.

**INVITED GUESTS PRESENT:**

C. Cunningham, D. Need, Rick Neagle (Dignity for disAbility)

**APOLOGIES FROM INVITED GUESTS:**

The Hon. Kelly Vincent, M.L.C., Richard and Pat Steele

**1.WELCOME**

Matt Collins, Managing Director, introduced Richard Hassam who was appointed Chairman in December 2011 upon the retirement of Max Birrell.

Richard Hassam opened the meeting at 11.50 a.m., welcomed all present, including Rick Neagle, who attended on behalf of The Hon. Kelly Vincent, and especially Max Birrell, Denis Need, Accountant, Chris Cunningham, Auditor. He extended a special welcome to the residents of the newly established Semaphore Complex who were attending the annual general meeting of the organisation for the first time.

**2.APOLOGIES** received

**3.CONFIRMATION OF MINUTES OF THE 2010 ANNUAL GENERAL MEETING**

Richard Hassam referred to the Minutes of the 2010 Annual General Meeting and asked for confirmation of those minutes, which had been circulated. Moved Lindsay Rowe, seconded Kerrie Steele.

**4.PRESENTATION OF ANNUAL REPORT 2010-2011**

This year's Annual Report was circulated to all present and Richard commended Tarcoma resident Kelly Gowling for the art work on the cover, and thanked him for allowing us to use it in this manner.

## **ELECTION OF MEMBERS OF THE BOARD OF MANAGEMENT**

The Chairman advised that nominations had been received for Board membership by the following persons:

Peter Basedow, Frances Browne, Geoffrey Edwards, Richard Hassam, and Carol Raye

All nominees had accepted nomination and, as the number of nominations received did not exceed the vacant positions on the Board, all were elected unopposed.

## **APPOINTMENT OF AUDITOR**

On the motion of Frances Browne, **IT WAS RESOLVED** (M. Birrell/P. Basedow) to appoint Mr. Chris Cunningham, Certified Practising Accountant, of 83 Greenhill Road, Wayville, as Auditor of the Association for the year 2011-2012.

Mr. Cunningham who was present at the meeting accepted the appointment.

## **ANY OTHER BUSINESS – Nil**

## **CLOSURE OF MEETING**

Richard thanked all for their attendance and, there being no further business, closed the meeting at 12.10 p.m. He invited those present to light lunch followed by Award presentations.